

Objectives:

Obtain a challenging position for Web Design, which allows for individual thinking within a team environment. Dedicated to achieving sales targets while providing excellent customer service. Keep up-to-date with changes in technology to best serve customers. Continue to develop knowledge of products, promotions, competitors, sales support tools and market trends.

Education and Training:

- September 2009 – Present: Art Institute Of Pittsburgh Online – **Bachelor Degree**
- April 2008 – September 2009: Art Institute Of Pittsburgh Online – **Web Design Certificate**
- December 2004: Cingular Wireless Certification – **Sales/Customer Representative**
- Sept. 97 – June 01: University of Southern Maine – **Business & Marketing Major**
- December 1993: Technical School, Keesler AFB, MI – **Information Management**
- October 1993: Lackland Air Force Base, Basic Training School – **Honor Flights**
- June 1993: Deering High School, Portland, Maine - **Diploma**

Volunteer and Non-profit...

- Public Relation and New Members representative for The Freeport Rotary Club.
- New Members Drive for The Portland Chamber of Commerce.
- Young Members (PROPEL) for The Portland Chamber of Commerce.

Skills And Abilities:

- Developed navigational hierarchies for large-scale content delivery Web sites.
- Involvement with computer graphic and multimedia design.
- Comprehensive experience with Web content management tools.
- Understanding of designing dynamic transactional Web sites.
- Strong analytical and problem-solving abilities.
- Competence to work in and possibly lead teams.
- Proven knowledge of Web technologies, protocols, and tools as well as Search technologies and methodologies.
- Knowledge of the capabilities and limitations of current user interface programming methods such as XHTML, CSS, HTML, XML, Flash, MySQL, and PHP.
- Working knowledge of Web authoring, development, and publishing tools.
- Strong understanding of communications, marketing, and customer service principles.
- Comprehensive experience with all aspects of Web site content management.
- Awareness in gathering, analyzing, and meeting business requirements.
- Good understanding of the organizations goals and objectives.
- Proven excellent written and oral communication skills.
- Expertise in conducting research and communicate emerging Web technologies and programming languages.

- Proficiency with presenting ideas in business-friendly and user-friendly language.
- Highly self motivated and directed. Excellent interpersonal skills.
- Accomplished ways to effectively prioritize and execute tasks in a high-pressure environment.
- Very strong customer service orientation.
- Experience working in a team-oriented, collaborative environment.
- 1-2 years experience with the research, designing and testing web-based systems and Internet consulting.
- Adobe CS4: InDesign, Photoshop, Fireworks, Illustrator, Dreamweaver, and Flash.

Employment History:

02/2008 – Present	Shogun Steak House	Hibachi Chef
07/2007 to 02/2008	Current Publishing	Advertising Account Manager
05/2006 to 07/2007	TCL & The Maine Switch	Advertising Account Manager
12/2004 to 05/2006	AT&T/Cingular Wireless	Sales/Asst. Manager
06/2002 to 12/2004	Shogun Steak House	Hibachi Chef
12/2000 to 06/2002	Hannaford Brothers	Dinning Expert/Asst. Manager
12/1999 to 12/2000	Amato's Sandwich Shop	Asst. Store Manager
10/1997 to 12/1999	Cellular One	Retail Sales Representative
09/1993 to 09/1997	United States Air Force	Administrative Assistant

References:

Kevin Qualls, Sales Director, The Maine Switch: (207) 838-8198	Supervisor, 1 Year
Ralph Stetson, Former GM, The Community Leader: (207) 233-0891	Supervisor, 1 Year
Greg Arsenault, Account Executive, The Maine Switch: (207) 846-5360	Associate, 1 Year
Jo Jo, Owner, Shogun Japanese Steak House: (207) 883-2151	Supervisor, 1 Year

Demographics of Accounts I have handled in the past...

- Advertising Agencies
- Financial (Credit Unions, Banks, Investment, Mortgage, Real Estate)
- Health (Hospitals, Clinics, Private practice, Wellness, Fitness,)
- Retail (Food and beverage, Shopping, Malls, Town Centers, Auto Dealers)
- Tourism (Activity Agents, Activities (Charters, Tours, Rentals), Attractions, Accommodations, Retail)
- Non-Profits (Art, Museums, Clubs and organizations)